



May 18, 2009

TO: ENDA LECHAUHANNE 57 ARROWMEN
Attending the 2009 NE-4B Conclave with the Host Lodge

FROM: Zach Gass, 2009 Conclave Chairman
David Koltash, 2009 Conclave Advisor
John "Trae" Welsh, Enda Lechauhanne Lodge Chief
Joseph Elwell, Lodge Advisor

Re 2009 Conclave-INSTRUCTIONAL MEMO
May 29, 30, 31, 2009
HERITAGE RESERVATION

Dear Arrowmen;

Conclave is right around the corner. As a part of the HOST LODGE, you will be joining a great team many of whom have worked hard to produce this fine weekend.

This memo will have plenty of details in it....to help you plan your arrival, your departure, and even help to guide you on what to pack to make your weekend enjoyable.

Take a minute and read it thru. You may need to drop a line back to us to advise us of your arrival times.

Conclave is a REGISTRATION REQUIRED event. You must be registered to attend.

Walk in registration is difficult, because we need to be prepared with proper food, accommodations, and facilities. There is still some time to register...if you have a friend who is interested in attending. The Registration form is on the Greater Pittsburgh Council web site. Payment must be sent to the Council Office.

LAST WORK SESSION

We have already conducted 5 work weekends to prepare for Conclave. The final work day is coming up....

SATURDAY, MAY 23 is our final preparation day. We are doing a one day work session on Saturday, May 23. If you are planning to attend, you are permitted to arrive Friday night, or Saturday morning. We will work from 8am until 4pm. There will be no Saturday night accommodations. If you are planning to participate in this work day....please drop me an email to advise me...so that we plan enough food.

Meal cost for breakfast and lunch is \$5.00 david.koltash@verizon.net

Just advise me that you will be attending the May 23 work day so that we have enough food.

CONCLAVE-WE ARE THE HOST LODGE

Conclave begins with registration on Friday, May 29. Registration will open at 5pm.

Conclave will conclude for our lodge following tear down on Sunday, May 31. After all lodges depart Camp...we will tear down the items installed for Conclave, restore the dining hall and camp office, remove the training tents, (and a bunch of other stuff) and then around 1:00pm, we will have a HOST LODGE CLOSING LUNCHEON. All Enda Lechauhanne Brothers who remain and participate in the "tear down" process, will be awarded a "*Special commemorative Host Lodge Flap-ghosted all white*". Plan your departure rides to around 1:30.

A group of us will arrive early to complete final arrangements for our guests. We will arrive on Wednesday evening, May 27th. If you would like to be a part of the advance team.....please drop us an email to let us know that you will arrive early...and what day/time, so that we can be prepared with meals. You are invited! Let us know you will be arriving early....by sending an email to:

david.koltash@verizon.net

CODE OF CONDUCT AND YOUR MEDICAL

Part of the Registration process will include the collection of CODE OF CONDUCTS AND A CURRENT MEDICAL.

- **Code of Conduct-For youth...it must be signed by your parent. Adults must also sign a Code of Conduct.**
- **Medical-must be current dated. Since we are only participating for a weekend event, the medical form does not need to be signed by a doctor. Medicals will be available at the Closing Luncheon (more later)**

You will not be permitted to remain in camp without both of these documents

PARTICIPATION IN CONCLAVE

Yes, we are the host and service lodge, however, there is still plenty of time for each of you to participate in the great activities at Conclave. There will be time for each of you to attend the training events on Saturday morning; the games competition on Saturday afternoon. Don't forget the Indian Dance and Drum event Saturday evening. There will be time for Patch Trading and a Friday and Saturday night show at the Independence Campfire Circle.

Host Lodge Brothers are also involved in many other aspects of the Conclave...behind the scenes. As the host, it is important that we have everything ready.....and it is in good shape.

When you check in....which you must do upon arrival in camp.....Bring your medical...bring your Code of Conduct....and bring your best camp energy. Registration on Friday night ONLY will happen at Keystone. Those of you who are arriving early... before Friday....or the few of you who are arriving on Saturday... will check in at the Independence Program Hall, which will serve as the Conclave Office.

DRIVING IN CAMP

There will be NO VEHICLE TRAFFIC ON THE INTERNAL ROADS AT CAMP INDEPENDENCE. All cars will be parked in the Camp Parking Lots.

ACCOMODATIONS

ENDA LECHAUHANNE will have the two campsites along the road headed towards the Potomac Homes. Campsites Franklin and Revere. Parking is close to these campsites.

I HAVE NEVER BEEN TO CONCLAVE....WHAT TO I PACK

Conclave is a Scout activity. The Scout uniform is what you will wear. Don't forget your OA sash. You will need sleeping gear, appropriate for the season and camping in a tent. Bring jeans and sweatshirts for chilly nights. Raingear....well, we are not planning rain...but bring raingear, just in case. You will be eating in the dining hall. The trading post will be open, fully stocked for Beaver Day, next weekend.

Pretty much...bring what you would to a camporee.

If you are a patch trader....or want to learn...bring your patches join the patch traders Friday night and Saturday night at the Crackerbarrels.

If you are arriving early to assist the final detail set up....bring jeans and work gloves.

WHAT WILL I GET WITH MY REGISTRATION FOR CONCLAVE

First of all...you will get to have a great time in Camp.

You will take home with you great memories of being part of the host lodge for a great OA Conclave.

You will also receive:

- The Section NE-4B Conclave Event Patch
- An Enda Lechauhanne Conclave T Shirt
- 2 Enda Trader Patches
- 1 Host Lodge patch
- Your participation award (which is a fleur de leis patch which is applied to your Conclave patch)

If you remain for the special Enda Brothers Closing Luncheon...you will receive a special Ghosted Enda Conclave Patch....really cool.

SO WELCOME TO CONCLAVE

We are looking forward to a great event....and to participating with you as a part of the Conclave Host Lodge Team.

DON'T FORGET

- **DROP US AN EMAIL AND LET US KNOW IF YOU ARE PLANNING TO ATTEND THE MAY 23 WORK DAY AT HR**
- **DROP US AN EMAIL AND LET US KNOW IF YOU WILL BE ARRIVING AT CAMP EARLIER THAN FRIDAY, 5PM (TO ASSIST WITH FINAL SET UP)**
- **TO PACK AND GET EXCITED ABOUT CONCLAVE 09**